



Oyster Harbor Architectural Review Procedures



Do you want to construct, re-construct, install or re-install any buildings, porch, deck, driveway, walkway, exterior lighting or other structure of any kind on any lot? If so, remember you must get approval from the Architectural Review Board (ARB) prior to doing so.

Follow these procedures if you wish to submit a request to the ARB:

1. Submit the Oyster Harbor application along with three (3) copies of plans and specifications to Mann Properties. Include signed copies (where applicable) of the “neighbor notification form” and a diagram of your request drawn on your lot plat. Mann Properties will forward all the information to the ARB for review. Include as much detail with your plans as possible, including, shape, height, colors, materials, locations and approximate cost. Providing blue prints and drawing are encouraged.
2. Mann Properties will review the submitted request and forward to the ARB for review. Keep in mind that the ARB has the right to refuse or approve any such plans and specifications in which it deems unsuitable or undesirable, whether based on aesthetic or other reasons as outlined in the CC&R’s , Article VII section 1.
3. Once the ARB has reviewed the request, you will be contacted in writing with the outcome. If the request is approved, you will be issued an “Oyster Harbor Permit” it is your responsibility to obtain any County or State permits that are required. The ARB requests that any and all permits be placed in a front window in clear view.
4. If you have not been contacted within sixty (60) days of submitting your request by either the ARB or by Mann Properties, the owner has the right to presume approval of the application.
5. Once your work is complete, contact Mann Properties so that the ARB can make a final inspection of the performed work.

Applications, guidelines, and neighbor notification forms may be ordered from Mann Properties or supplies will be maintained at the community bulleting board at the mailbox location.

Please deliver or mail copies of the application and specifications to:

Mann Properties
220 16th Street
Ocean City, MD 21842
Phone – (410) 289-6156
Fax – (410) 289-5443